

POLICE DEPARTMENT

UT, CHANDIGARH

SINGLE WINDOW SYSTEM

**Liabilities of Immigration/ Emigration Consultancy Companies/ Agencies, who are running Immigration/Emigration Consultancy business in Chandigarh, to furnish antecedents/information of the company/agency to Chandigarh Police.**

Vide Order No. DM/MA/2014 dated 20/06/2014, the DM/Chandigarh in exercise of the powers vested u/s 144 Cr.P.C. has imposed prohibitory orders regarding liabilities of the Immigration/Emigration agencies/companies in Chandigarh w.e.f. 20/06/2014 i.e. upto 18/08/2014 (extendable) and made mandatory for the owner of the company/agency to provide complete antecedents/information in writing to Chandigarh Police at Public Window i.e. Police Headquarters Sector-9 Chandigarh within 07 days, as an when they start their consultancy business in the city.

Therefore, the owners of all such Immigration/Emigration companies in Chandigarh will provide the required information duly filled in prescribed performa (available on Chandigarh Police website) within 07 days. The information should be provided at Public Window (Single Window System) Chandigarh Police Headquarters Sector-9 Chandigarh in person. Performa attached.

Note :- For the genuineness of the authorized agents (for work permit)

Please contact Protector of Emigrant, 7 Kendriya Sadan 5<sup>th</sup> Block Ground Floor Sector-9/A, Chandigarh or visit website **moia.gov.in**

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**Form-1****Information of Immigration/Emigration/Consultancy Agency  
(Information to be filled in capital letter only)****1. Name of the owner of the building.**

i.	Address	
ii.	Phone No.	
iii.	Copy of rent deed/Ownership	

**2. Name of the company**

i.	Address	
ii.	MEA License No.	
iii.	email id & Mobile No.	
iv.	Nature of business	
v.	Bank account No.	
vi.	Name of the Bank & address	

**3. Name of the Director(s) and ID proof with photo**

(In case of more than one director, particulars should be attached separately)

i.	Permanent Address	
ii.	Present address	
iii.	Mobile Nos.	
iv.	ID proof	
v.	e-mail id	
vi.	PAN No.	
vii.	Details of Immovable property	
viii.	Details of movable property	

**4. Details of all family members of director(s)**

i.	Name of member & relation	
ii.	Address and phone nos.	
iii.	Bank Account No.	
iv.	PAN No.	

**5. Detail of vehicles of the company**

i.	Name of owner	
ii.	Registration No.	
iii.	Place of registration	

**6. Detail of Chartered Accountant (CA) of the company**

i.	Name of CA	
ii.	Official Address	
iii.	email id & Phone No.	

**7. Detail of local guarantor(s)/Financer/Agent**

i.	Name	
ii.	Address	
iii.	Phone no. with email id	

**8. Detail of the employees of the company (fill separately in below format)**

i.	Name of the employee	
ii.	Father/Husband Name	
iii.	Present Address	
iv.	email id & Phone no.	

**Signature:**  
**(Name of the Director)**