



OFFICE OF THE DIRECTOR GENERAL OF POLICE, U.T. CHANDIGARH
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/UT/EHRMS Dated Chandigarh, the:- **25/8/2026**

REMINDER-II CIRCULAR

Subject: Timely completion of APAR Reviewing Stage for the APAR Session 2025-26 on the e-HRMS Portal.

It has been observed with concern that the progress of the **Reviewing Stage of APARs for the session 2025-26 remains unsatisfactory**, with only about **28% of the APARs having been reviewed so far**. A substantial number of APARs are still pending in the e-HRMS accounts of the concerned Reviewing Authorities.

The e-HRMS APAR system has been designed in alignment with the guidelines/instructions issued by the Department of Personnel & Training (DoPT), Government of India, which prescribe a time-bound and sequential process for completion of APARs at each stage. Any further delay may adversely affect the timely finalization of APARs within the prescribed schedule.

In view of the **very limited time now remaining before the prescribed deadline of 31.08.2026**, all concerned Reviewing Authorities are hereby **requested to accord TOP PRIORITY to this matter** and ensure that **all pending APARs available in their respective e-HRMS accounts are reviewed and forwarded to accepting authority without any further delay and, preferably, well before the due date.**

The matter may be treated as **MOST URGENT**. Any pendency at the Reviewing Stage at this juncture may result in delay in completion of the APAR process. All concerned are, therefore, requested to ensure **100% completion of the Reviewing Stage by 31.08.2026 positively.**

(Mohan Lal Kalra)
Superintendent Admn.,
for Sr. Superintendent of Police/Hqs
Union Territory, Chandigarh.

Copies to:

1. All SSPs/SPs --- for kind information & Necessary action.
2. All DSPs/SDPOs/--- for necessary action.
3. DDA(L), Ad.O, --- for necessary action.
4. Readers to all IPS Officers.
5. I/C Computer Section- to upload a copy of circular on the Chandigarh Police Website.
6. Duty officer Control Room (to flash message thrice a day to all concern).