

Important Instructions to the Candidates for Document Verification/Medical Examination against 144 posts of Constables (Executive)(IT) 2024 of Chandigarh Police, which is to be held from 21st July 2024 onwards.

1. All Candidates are required to read, understand and follow the instructions carefully as mentioned.
2. Candidates are required to report for Document Scrutiny at Conference Room (3rd Floor) on **21.07.2024 onwards** at Chandigarh Police Headquarter, Sector-9 Additional Deluxe Building, Chandigarh along-with following documents (whichever applicable) in original and one set of photocopy (self-attested) for the document verification:
 - i. Class 10th Certificate or Mark Sheet for Date of Birth Verification.
 - ii. Certificate of Essential qualification as per advertisement:
 - a) *Bachelors (Minimum 3 years)/Masters (Minimum 2 years) degree in the fields of Computer Science, or Electronics, or Instrumentation, or Communication, or Information Technology, or Mechatronics, or Computer Applications, or Data Sciences, or Computer Sciences and allied fields From any University/Institution recognized by Central/State Govt. and/or approved by AICTE/UGC; or Associate Member of the Institution of Engineers (AMIE) (Section A and B) in Computer Science*
 - b) *ICT Course Certificate (Course on Computer Concept) from the recognized institution or a reputed institution which is an ISO 9001 certified or Dept of Electronics Accreditation of Computer Course (DOEACC), Govt. of India or from NIELIT and its authorized institution & Candidates having Certificates/Diplomas/Bachelor's or Master Degree in Computer Science from any recognized institution/University shall be exempted from ICT Skills Training Course.*
 - iii. Govt. issued Photo Identity Card (Voter ID, PAN, Aadhaar etc)
 - iv. Hill Area Certificate
 - v. NCC Certificates (if applicable)
 - vi. A valid driving license to drive both, two-wheelers and four-wheeler vehicles, for male candidates of all categories.
 - vii. Category Certificate issued by the Competent Authority (in case of reservation claimed)

* Only those castes included in the State List of OBCs issued for Chandigarh by Chandigarh Administration, Department of Social Welfare, will be considered eligible for reservation under OBC category in ongoing recruitment process of Chandigarh Police. The list of castes may be seen at Annexure 'A'.
 - viii. Valid EWS (Economically Weaker Section), Certificate (if applicable).
 - ix. Ex-Servicemen Certificate (if applicable)

- x. Ward of Police Personnel 'WPP' shall produce Dependent Certificate/copy of his/her parents I-Card issued by Chandigarh Police (if applicable).
 - xi. Five sets of attestation form (in original) (Annexure B) along with passport size photographs duly signed by the applicant and by any Gazetted Officer or member of Legislative Assembly or other authority prescribed authority.
3. Kindly bring Admit Card with 20 passport size photos (same photograph as was uploaded while filling up application form).
 4. Candidates must also produce Police Clearance Certificate at the time of Document Scrutiny or before 29th July 2024 issued by the concerned Distt. SP/SSP.
 5. No objection Certificate (NOC) from the Head of Department/Office Concerned, in case of candidates, who is serving as government employees.
 6. Candidate is not allowed to carry the following items inside the Document Scrutiny Venue under any circumstances: - Any communication/recording device like Mobile Phone, Camera, Bluetooth, Earphones, Microphone, Pager, Health Band, Smart Watch etc.

Note: Candidates who are not able to produce the original documents as per mandatory eligibility criteria, are liable to be disqualified without giving an additional opportunity.

SOCIAL WELFARE DEPARTMENT
CHANDIGARH ADMINISTRATION.

Annexure A

Dated: the 27th June, 1995

NOTIFICATION

No. F-III-SW-127/SW/OBC/95/1245. In pursuance of Government of India, Ministry of Personnel, Public Grievances, Pensions (Department of Personnel & Training) bearing letter No. 36012/22/93-Estt.(SCT) dated the 8th September, 1993 read with Chandigarh Administration, Finance Department Notification bearing No. 139-UTFII(14)-93/4864 dated the 31st May, 1993. The Administrator, Union Territory, Chandigarh, is pleased to declare the following castes as "Other Backward Classes 'OBCs'", in the Union Territory, Chandigarh, for the purpose of reservation of vacancies in Civil posts and services in the Chandigarh Administration, namely:-

1. Aheria, Aheri, Heri, Naik, Thori or Turi
2. Berrer/Barra
3. Beta/Teta, Hansi/Hensi or Hesi
4. Changar/Changar
5. Chirimar/Chrimar
6. Daiya
7. Gwaria, Gauria or Gwar
8. Kanjar or Kanchan/Kanohan
9. Kummi/Kurmi
10. Nar
11. Rehar, Rehare/Rehard or Rer/Re
12. Ghirath including Chahng and Bahti
13. Kahar, Jhinwar or Dhinwar/Dhinear
14. Ghani/Ghazi, Goasiara/Ghasiara or Ghosi/Ghosia
15. Bagria

16. Weavers(Jullaha)
17. Labana
18. Kumbhar/Kumehars
19. Nais
20. Dhobis
21. Kamboj
22. Rai Sikh
23. Barwar
24. Baral, Tarboli/Tomboli
25. Batera/Battera
26. Bairagi, Baregi/Baragi
27. Bharbhunja, Bharbhujia/Bharbhuria
28. Bhat, Bhatra, Darpl. Raniya
29. Bhubalia-Lohar
30. Chahang/Chang
31. Chimpa/Chiba/Chhimba, Chippi, Chhippi/Chimp, Darji/Darj. Tank.
32. Dahakaut/Dakaut
33. Dhimar, Mallan/Mallah, Kashyap Rajput/Kasye Rajputs
34. Faquir
35. Dhosali/Bhosali, Dosali
36. Gawla/Gawala, Gowala/Gowala
37. Gadderia/Gadaria
38. Jhangara Brahman/Jhangra Brahman/Jangra Brahman
39. Hazam Nai/Hajjam Nai
40. Jogi Nath
41. Khati
42. Rechband/Rechhand
43. Khanghera
44. Kuchband/Kuch Band

45. Thathera/Thethera, Tamera
46. Lakhera, Kanihar/Mauihar
47. Vanzara
48. Madari
49. Lohar
50. Mochi
51. Mirasi
52. Noongar
53. Nalband
54. Shorgir
55. Pinja, Pemja/Penja
56. Soi
57. Singhikar/Singhikant, Singhwala/Singiwala
58. Teli
59. Christian converted from Scheduled Castes
60. Daula, Soni Barderi/Soni

This supersedes the Chandigarh Administration, Social Welfare Department, notification bearing No.SW1-79/14556 dated the 6th October, 1979.

A.R. TALWAR,
SECRETARY FINANCE & SOCIAL WELFARE
CHANDIGARH ADMINISTRATION

Endst.No.F.III-SW-127/SW/OBC/95/1246 Dated Chandigarh, the 27.6.1995

A copy is forwarded to Government of India -

1. Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training), New Delhi.
2. Ministry of Welfare, New Delhi.
for information.

29/6/95
Director Social Welfare,
for Secretary Finance & Social Welfare
Chandigarh Administration

Chandigarh Administration
Social Welfare Department

NOTIFICATION

No. F.3/SW/OBC/2001/ 2272

Dated: 3-9-24

The Administrator, U.T., Chandigarh is pleased to include the following two castes in the list of Other Backward Class at Sr. No. 61 and 62 on the recommendations of the Permanent Body constituted for the purposes of entertaining, examining and recommending upon requests for inclusion/exclusion in the list of Other Backward Classes in U.T., Chandigarh already notified vide Notification No. F-III-SW-127/OBC/95/1245 dated 27th June 1995:-

1. Gujjar
2. Sunar/Swarnkar

G.K. MARWAH
SECRETARY SOCIAL WELFARE,
CHANDIGARH ADMINISTRATION.

No. F.3/SW/OBC/2001/ 2273

Dated: 3-9-24

A copy is forwarded to the Government of India:-

1. Ministry of Personnel, Public Grievances & Pension (Department of Personnel & Training) New Delhi.
 2. Ministry of Social Justice & Empowerment, New Delhi.
- for information.

Director Social Welfare,
For Secretary Social Welfare,
Chandigarh Administration.

No. F.3/SW/OBC/2001/ 2274

Dated: 3-9-24

A copy is forwarded to the Chairman, National Commission for Backward Classes, Government of India, West Block-I, Wing-3, 2nd Floor, R.K. Puram, New Delhi for information.

Director Social Welfare,
For Secretary Social Welfare,
Chandigarh Administration.

No. F.3/SW/OBC/2001/ 2275

Dated: 3-9-24

A copy is forwarded to the Director Public Relations, Chandigarh Administration for information. He is requested to issue a Press Note in this regard.

Director Social Welfare,
For Secretary Social Welfare,
Chandigarh Administration.

No. F.3/SW/OBC/2001/ 2276

Dated: 3-9-24

A copy is forwarded to the Controller, Printing & Stationery Department, U.T., Chandigarh for information with a request to publish the said notification in the next issue of Chandigarh Administration Gazette and supply 50 copies to this office for record.

Director Social Welfare,
For Secretary Social Welfare,
Chandigarh Administration.

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[Extract from the Chd. Admr. Gaz., dated the 1st March, 2004]

CHANDIGARH ADMINISTRATION
SOCIAL WELFARE DEPARTMENT
Notification


The 5th February, 2004

No. F3/SW/OBC/2004/443--445.--The Administrator, U.T., Chandigarh pleased to add following caste at Serial No. 36 as synonymous of Gaw
Gawala, Gowala Caste in the list of Other Backward Classes meant
U.T., Chandigarh already notified,--vide Notification No. F-III-SW-127/D
95/1245, dated 27th June, 1995.

Yadav/Ahly

Now onwards, Castes at Serial No. 36 may be read as under :--

"Gawla/Gawala, Gowala/Yadav/Ahly"


G. K. MARWAH,
Secretary, Social Welfare,
Chandigarh Administration.

4632/CCUT—Govt. Press, U.T., Chd.

**Chandigarh Administration
Social Welfare Department**

Notification

Dated: 26.3.15

No.SW/OBC/2015/ 2457

The Administrator, Union Territory, Chandigarh, is pleased to include

the following synonymous and new castes in the list of Other Backward Classes (OBCs) against their following given Serial Nos. on the recommendations of Permanent Body constituted for the purpose of entertaining, examining and recommending upon requests for inclusion/exclusion in the lists of Other Backward Classes in U.T., Chandigarh in continuation with earlier Notifications notified vide No.F-III-SW-127/OBC/95/1245 dated 27.06.1995 and subsequent Notification No.F3/SW/OBC/2001/2272 dated 03.09.2001 and Notification No.F3/SW/OBC/2004/443-445 dated 05.02.2004:-

Existing Entry		New Entries	
3.	Beta/Teta, Hansi/Hensi or Hesi	3.	Beta/Teta, Hansi/Hensi or Hesi/ Hasi
11.	Rehar, Rehare/Rehard or Rer/Re	11.	Rehar, Rehare/Rehard or Rer/Re, Rehara
15.	Bagria	15.	Bagria, Bagaria
16.	Weavers (Jullaha)	16.	Weavers (Jullaha), Julaha (excluding those in Scheduled Caste)
18.	Kumhar/Kumahars	18.	Kumhar/Kumahars/ Kumahar
19.	Nais	19.	Nais/ Nai
20.	Dhobis	20.	Dhobis/ Dhobi
24.	Barai, Tarboli/Tomboli	24.	Barai, Tarboli/Tomboli/ Tamboli
29.	Bhuhalia-Lohar	29.	Bhuhalia-Lohar/ Bhubalia-Lohar
31.	Chimba/Chiba/Chhimba, Chippi, Chhippi/Chimpa/Darji/ Darj, Tank	31.	Chimba/Chiba/Chhimba, Chippi, Chhippi/Chimpa/Darji/ Darj, Tank, Chhipi
36.	Gawla/Gawala, Gowala/Yadav/Ahir	36.	Gawla/Gawala, Gowala/Yadav/Ahir, Gwala/Gowale
37.	Gadderia/Gadaria	37.	Gadderia/Gadaria/ Gaddaria
38.	Jhangara Brahman/Jhangra Brahman	38.	Jhangara Brahman/Jhangra Brahman/ Jhangara-Brahman
39.	Hazam Nai/Hajjam Nai	39.	Hazam Nai/Hajjam Nai, Hajjam/Hazam
40.	Jogi Nath	40.	Jogi Nath, Jogi, Nath
57.	Singhikar/Singhikant, Singhwala/Singiwala	57.	Singhikar/Singhikant, Singhwala/Singiwala/ Singhiwala

62.	Sunar/Swarnkar	62.	Sunar/Swarnkar/Swarnakar
63.	Nil	63.	Bhar/Rajbhar
64.	Nil	64.	Ramgarhia
65.	Nil	65.	Saini

V. LALREMATHANGA
SECRETARY SOCIAL WELFARE,
CHANDIGARH ADMINISTRATION

No.SW/OBC/2015/ 2952-53

Dated: 26-3-15

A copy is forwarded to the :-

1. The Secretary, Ministry of Personnel, Public Grievances & Pension (Department of Personnel & Training), New Delhi
2. The Secretary, Ministry of Social Justice & Empowerment, Shastri Bhawan, New Delhi

for information.

Director Social Welfare
for Secretary Social Welfare,
Chandigarh Administration

No.SW/OBC/2015/ 2954

Dated: 26-3-15

A copy is forwarded to the Chairman, National Commission for Backward Classes, Government of India, IndiaTrikot - 1, Bhikaji Cama Place New Delhi - 110 066 for information.

Director Social Welfare
for Secretary Social Welfare,
Chandigarh Administration

No.SW/OBC/2015/ 2955

Dated: 26-3-15

A copy is forwarded to the Director Public Relations, Chandigarh Administration for information. He is requested to issue a Press Note in this regard.

Director Social Welfare
for Secretary Social Welfare,
Chandigarh Administration

No.SW/OBC/2015/ 2956

Dated: 26-3-15

A copy is forwarded to the Controller, Printing & Stationery Department, U.T., Chandigarh for information with request to publish the said notification in the next issue of Chandigarh Administration Gazette and supply 50 copies to this office for record.

Director Social Welfare
for Secretary Social Welfare,
Chandigarh Administration

ATTESTATION FORM

Photograph _____ duly
attested by Gazetted
officer _____

1. Name in Full (in block letters)
Also indicate if any letter has
been added or dropped _____
at any time in your
name or surname.
2. Present address in full _____
i.e. H. No. Village,
Post office, Police station, _____
Tehsil, District, State _____
3. Particulars of places
where you have resided
during the proceeding
five (5) years

S. No.	From	To	Address
i			
ii			
iii			

4. a) Father's/Husband's Name in full with @ if any _____
- b) Present Local Address _____

- c) Permanent Home address _____

- d) Profession _____
- e) Give official address/
Designation if serving any where. _____

5. Nationality _____ Father's _____ Mother's _____
Husband's _____

6. a) Date of passing matriculation examination _____
- b) Present age _____ at the time of passing matriculation _____
- c) Height _____ Chest _____ Mark of identification _____

7. a) Place of birth, Distt & state in which situated _____

b) Distt/State in which properties held _____

c) Distt/State to whom you belong _____

d) Are you member of SC/ST/OBC _____ Yes/No _____

e) If member of SC, state caste/religion _____

f) If member of backward class states your caste/religion _____

8. Educational qualification showing place of education with year in school and college for 15 years of age.

S. No.	Name of School/ College	Date of entering	Date of Leaving	Exam Passed
1.				
2.				
3.				
4.				

9. Are you presently employed? if so give details _____

10. Have you ever been employed? _____
If yes, give designation held or
Description of work. _____

11. Are you EX ECO/ESSCO, EX-Serviceman
or likely to be released. State Rank (I) Officers
(II) JCO (III) Other Rank. Indicate the entry/release date _____

12. Have you ever been involved in a criminal case any where in India? If yes, give details:

13. Have you ever been convicted or acquitted by court in any offence? If yes, full particulars of the conviction and sentences should be given _____

14. Are you married/unmarried _____

I certify that the above said information is correct and complete and nothing has been concealed therein. I am not aware of any circumstances, which may require my fitness for employment under government. I understand that if any of the above information particularly in column 11, 12 and 13 is found to be incorrect or concealed, my candidature would stand cancelled for the post of constable without assigning any other reason/ground as in case I am already appointed, I will be liable to be terminated at any time without any notice.

Signature of Candidate

Place _____ Date _____

Certificate to be signed by a Gazetted officer or a member of Legislative Assembly or other authority prescribed by the appointing authority.

Certified that I have known to Sh./Miss/Smt _____ S/O, D/O, W/O _____
for the last _____ years _____ months and that to the best of my knowledge and belief, the particulars furnished by him/her are correct.

Place _____

Date _____

Signature _____

Designation _____
(with seal)

Address _____

VERIFICATION OF POLICE RECRUIT

Name of Recruit _____ No. _____ /CP

Father's Name _____ Caste _____

Village _____ P.O _____ PS _____ Distt _____

S. No.	Question	Answer
1.	Are the particulars in this roll correct? If not, state which are wrong.	
2.	Has the recruit assumed name of alias in addition to the name given in the roll ?	
3.	Is the recruit's character good or bad?	
4.	Does the recruit belong to the tribe caste stated in the roll?	
5.	State if the recruit has ever been convicted or suspected of a criminal offence. Also give the name of Lambardar.	
6.	Is the recruit a member of any communal or political organization?	
7.	Has he taken any active part in the political matter or subversive/extremist activities of any type?	
8.	Does he associate or related to political/extremist group?	
9.	Does he belong to SC/ST?	
10.	Has he been previously employed either in private or Govt. service?	
11.	What was the reason for leaving the service or his discharge?	
12.	Was his character previously verified?	
13.	How long has this recruit and his family lived in this village?	
14.	Where was he born and when?	
15.	Where was he educated? Give name of the school and college.	
16.	What has he been doing since leaving school/college or otherwise.	
17.	Give all information which has a bearing on the suitability or otherwise of the candidate or employed.	

Dated :

Inspector / Sub Inspector
Police station