



OFFICE OF THE DIRECTOR GENERAL OF POLICE U.T., CHANDIGARH  
ADDL. DELUX BUILDING, SECTOR-9, CHANDIGARH

Telephone : 0172-2760884

No. 21772-77 /UT/P-5(Qtrs.) dated, Chandigarh the 11/10/19

Subject:- ALLOTMENT CYCLE NO. 19 - Inviting applications for fresh/Change houses of all categories of Police Pool Houses upto 04.11.2019.

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Applications are hereby invited from the eligible & willing employees of Chandigarh Police as per Standing Order, for fresh/change allotment of police pool houses (except Constables, Clerks, Class-IV employees who joined Chandigarh Police after 31.12.2009) on the prescribed performa (Specimen available on the website of Chandigarh Police i.e. [www.chandigarhpolice.nic.in](http://www.chandigarhpolice.nic.in)) duly filled and forwarded by the concerned G.O by **04.11.2019 {Monday}**. The applications reached/diarized in the diary section of PHQ by **04.11.2019** will be entertained in the present cycle of allotment and the applications received/diarized after **04.11.2019** will be entertained during the next cycle of allotment.

2. No request for change of choice of sector/change of house/withdrawal of application will be entertained after the due date **04.11.2019** in the 19<sup>th</sup> cycle and houses available vacant upto 31.10.2019 will be considered in this cycle of allotment. Applications received after 04.11.2019 and houses received vacant after 31.10.2019 will be considered in next cycle i.e. 20<sup>th</sup> cycle.

FORM NO.1

*The employees who have no police pool house in their occupation or residing in the lower category of house and wants to apply higher type of house may apply on Form No.1.*

FORM NO.2

*Only Ex-servicemen employees who have no police pool house in their occupation or residing in the lower category of house and wants to apply higher type of house may apply on Form No.2.*

FORM NO.3

*Only the employees who are in occupation of police pool house and wants to change in the same category of house may apply on Form No.3.*

3. An officer/official can apply for one category of house only to which he is entitled. Application Form submitted for allotment of house other than the entitled category would automatically stand rejected. The employees whose name already stands in the seniority lists maintained for the purpose of fresh allotment/change of house in the office, need not to apply again.

(MANOJ KUMAR MEENA, IPS)  
SUPERINTENDENT OF POLICE/HQRS,  
UNION TERRITORY, CHANDIGARH.

Copy to:-

1. All SDPO, DSPs & OSD Vigilance
2. I/C Police Hospital, SO/Accts, Supdt. (Admn), & Accts.
3. PAs to W/DGP, DIGP/UT, SSP/UT, SSP/Sec. & Traffic, SP/Operations & Commandant/IRB.
4. All SHO's, All I/C Units.
5. Duty Officer PCR for flashing wireless message twice a week.
6. I/C Computer Section. He is directed to upload the required documents on the website of Chandigarh Police immediately and for SMS on mobile phone of officers/officials.

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**FORM – I**

**APPLICATION FORM FOR *FRESH* ALLOTMENT OF GOVERNMENT RESIDENCE  
(CHANDIGARH POLICE POOL) AT CHANDIGARH**

To,

The Director General of Police,  
UT, Chandigarh

Subject:- Application for the allotment of Police Pool House 'FRESH ALLOTMENT'

TYPE OF HOUSE APPLIED FOR \_\_\_\_\_ (see note (i) below.

CHOICE OF SECTOR \_\_\_\_\_ (ONLY FOR ONE SECTOR)

Sir,

I, being in the service of U.T. Police, Chandigarh, hereby apply for the allotment of Police Pool House and submitting the required information, as under:-

1. Name (in block letters) \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Designation/Rank & No. \_\_\_\_\_
4. Date of Birth \_\_\_\_\_ Contact/Mobile No. \_\_\_\_\_
5. Date of enlistment in U.T. Police \_\_\_\_\_
6. Date of Promotion in the Present Rank \_\_\_\_\_
7. Whether on deputation, If yes, give Date of Joining in U.T. Police \_\_\_\_\_  
Rank, No. and name of Parent State \_\_\_\_\_
8. Whether already in occupation of accommodation allotted by the House Allotment Committee or by the U.T. Police Department to the Applicant of his spouse and if so give particular of the house \_\_\_\_\_
9. Whether the applicant or his spouse or any of his dependent children owns any house in U.T. Chandigarh, Panchkula or Mohali (Yes or No) \_\_\_\_\_
10. Whether applicant has ever been debarred for allotment of House (Yes or No) \_\_\_\_\_
11. Present Address \_\_\_\_\_

**CERTIFIED :-**

That the above particulars given by me are true and correct to the best of my knowledge and belief and nothing has been concealed therein. In case the particulars given above by me are found incorrect, I shall liable for disciplinary action besides cancellation of house, if allotted.

Applicant's Signature

Place of Posting \_\_\_\_\_

**Note :**

- (i) The applicant can apply only for the type of his entitlement as per Annexure 'A' appended on the reverse of this form. Application form submitted for the allotment of Police Pool Houses other than the type of his entitlement will automatically stand rejected.
- (ii) The application should be submitted through concerned Supervisory Officer (GO).
- (iii) Those who are already in occupation of Police Pool House of lower category than the entitlement as mentioned overleaf and wants higher type of house as per their entitlement should also need to apply in this form.
- (iv) Those who are already in occupation of house but want to change the same to some other sector/floor should apply in Form No.III.

Annexure 'A'

Sr. No.	Rank	Type of House entitled to
1.	* SP/ASP (IPS) (1 <sup>st</sup> preference). * DSP/Ad.O/ A.C. (F&A), S.O.(Accounts) (2 <sup>nd</sup> preference). * Supdt Grade II, Inspector (3 <sup>rd</sup> preference )	Type – V (New) Type – 9 (Old)
2.	* DSP/Ad.O/ A.C. (F&A), S.O.(Accounts) (1 <sup>st</sup> preference) . * Supdt Grade II, Inspector(2 <sup>nd</sup> preference) * SIs/ Sr. Asstt./Senior Scale stenographer ASIs(3 <sup>rd</sup> preference)	Type – 10 (Old) Type – IV (New)
3.	* Supdt Grade II, Inspector(1 <sup>st</sup> preference) * SIs/ Sr. Asstt./Senior Scale stenographer ASIs(2 <sup>nd</sup> preference). * Jr.Asstt./Head Constable with five years of service. (3 <sup>rd</sup> Preference)	Type -11 (Old) Type – III (New)
4.	* Jr. Asstt /Head Constables (1 <sup>st</sup> preference) * Clerks/Steno/Constables with 20 years of service (2 <sup>nd</sup> preference)	Type-12 (Old) Type-II (New)
5.	* Clerks/Steno/Constables and Class – IV employees	Type – 13 (Old) Type – I (New)

**FORM – II**  
**APPLICATION FORM FOR ALLOTMENT OF GOVERNMENT RESIDENCE**  
**EX-SERVICEMEN CATEGORY**  
**(CHANDIGARH POLICE POOL) AT CHANDIGARH**

To,

The Director General of Police,  
UT, Chandigarh

Subject:- Application for the Allotment of Police Pool House '**Fresh Allotment**'.

TYPE OF HOUSE APPLIED FOR \_\_\_\_\_ (see note (i) below.

CHOICE OF SECTOR \_\_\_\_\_ (ONLY FOR ONE SECTOR)

Sir,

I, being in the service of U.T. Police, Chandigarh, hereby apply for the change of Police Pool House and submitting the required information, as under:-

1. Name (in block letters) \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Designation/Rank & No. \_\_\_\_\_
4. Date of Birth \_\_\_\_\_ Contact/Mobile No. \_\_\_\_\_
5. Date of joining in UT Police \_\_\_\_\_ Degination, Rank & No. \_\_\_\_\_
6. Date of Promotion in the present Rank \_\_\_\_\_
7. Date of joining in Defence Service \_\_\_\_\_ Dated of Discharge \_\_\_\_\_  
(**copy of Discharge certificate be enclosed**)
8. Whether already in occupation allotted by the House Allotment Committee or by the U.T.Police Department to the Applicant or his spouse and if so give particular of house \_\_\_\_\_
9. Whether the applicant or his spouse or any of his dependent children owns any house in U.T, Chandigarh, Panchkula or Mohali (Yes or No) \_\_\_\_\_
10. Whether applicant has ever been debarred for allotment of House (Yes or No) \_\_\_\_\_
11. Present Address \_\_\_\_\_

CERTIFIED :-

That the above particulars given by me are true and correct to the best of my knowledge and belief and nothing has been concealed therein. In case the particulars given above by me are found incorrect, I shall liable for disciplinary action besides cancellation of house, if allotted.

Applicant's Signature

Place of Posting \_\_\_\_\_

Note :

- (i) The applicant can apply for change of Police Pool House only for the type of his entitlement as per Annexure 'A' appended on the reverse of this form. Application form submitted for the allotment of Police Pool Houses other than the type of his entitlement will automatically stand rejected.
- (ii) As per clause No.9 (b,c and d) of Standing Order on House Allotment of Chandigarh Police issued vide No.9/UT/P-5(Qtrs) dated 01.07.2016, the officials who have a police pool house of the entitled category (as per Annexure 'A' appended on the reverse) in their possession and completed two years in the allotted house and have not availed any change in the entitled category can apply for change of police pool house. Application form of the applicant who does not fulfill this condition will automatically stand rejected.
- (iii) The application should be submitted through concerned Supervisory Officer (GO).



Annexure 'A'

Sr. No.	Rank	Type of House entitled to
1.	* SP/ASP (IPS) (1 <sup>st</sup> preference). * DSP/Ad.O/ A.C. (F&A), S.O.(Accounts) (2 <sup>nd</sup> preference). * Supdt Grade II, Inspector (3 <sup>rd</sup> preference )	Type – V (New) Type – 9 (Old)
2.	* DSP/Ad.O/ A.C. (F&A), S.O.(Accounts) (1 <sup>st</sup> preference) . * Supdt Grade II, Inspector(2 <sup>nd</sup> preference) * SIs/ Sr. Asstt./Senior Scale stenographer ASIs(3 <sup>rd</sup> preference)	Type – 10 (Old) Type – IV (New)
3.	* Supdt Grade II, Inspector(1 <sup>st</sup> preference) * SIs/ Sr. Asstt./Senior Scale stenographer ASIs(2 <sup>nd</sup> preference). * Jr.Asstt./Head Constable with five years of service. (3 <sup>rd</sup> Preference)	Type -11 (Old) Type – III (New)
4.	* Jr. Asstt /Head Constables (1 <sup>st</sup> preference) * Clerks/Steno/Constables with 20 years of service (2 <sup>nd</sup> preference)	Type-12 (Old) Type-II (New)
5.	* Clerks/Steno/Constables and Class – IV employees	Type – 13 (Old) Type – I (New)

**FORM – III**  
**APPLICATION FORM FOR *CHANGE* OF GOVERNMENT RESIDENCE**  
**(CHANDIGARH POLICE POOL) AT CHANDIGARH**

To,  
The Director General of Police,  
UT, Chandigarh

Subject:- Application for the CHANGE of Police Pool House.

Type of house entitled (as prescribed overleaf) \_\_\_\_\_ (See note(i & ii) below).

Sir,  
I, being in the service of U.T. Police, Chandigarh, hereby apply for the change of Police Pool House and submitting the required information, as under:-

1. Name (in block letters) \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Designation/Rank & No. \_\_\_\_\_
4. Date of Birth \_\_\_\_\_ Contact/Mobile No. \_\_\_\_\_
5. Date of enlistment/Promotion in the present Rank \_\_\_\_\_
6. Detail of Police Pool House in Possession:
  - i) House No. \_\_\_\_\_ Sector No. \_\_\_\_\_
  - ii) Date/Month/Year of Allotment of House \_\_\_\_\_
  - iii) Whether the house was allotted Out of Turn \_\_\_\_\_  
If yes, ground for Out of Turn Allotment \_\_\_\_\_
7. Whether any change availed in the same category, if yes, give detail of previous house \_\_\_\_\_
8. If ex-servicemen, the date of joining in Defense Service \_\_\_\_\_  
Date of Discharge \_\_\_\_\_ (copy of discharge certificate be enclosed).
9. Option for change of Police Pool House :

Option No.1	Sector No. _____	Floor _____
Option No.2	Sector No. _____	Floor _____

**CERTIFIED :-**

That the above particulars given by me are true and correct to the best of my knowledge and belief and nothing has been concealed therein. In case, the particulars given above by me are found incorrect, I shall liable for disciplinary action besides cancellation of house, if allotted.

Applicant's Signature

Place of Posting \_\_\_\_\_

**Note :**

- (i) The applicant can apply for change of Police Pool House only for the type of his entitlement as per Annexure 'A' appended on the reverse of this form. Application form submitted for the allotment of Police Pool Houses other than the type of his entitlement will automatically stand rejected.
- (ii) As per clause No.9 (b,c and d) of Standing Order on House Allotment of Chandigarh Police issued vide No.9/UT/P-5(Qtrs) dated 01.07.2016, the officials who have a police pool house of the entitled category (as per Annexure 'A' overleaf) in their possession and completed two years in the allotted house and have not availed any change in the entitled category can apply for change of police pool house. Application form of the applicant who does not fulfill this condition will automatically stand rejected.
- (iii) The application should be submitted through concerned Supervisory Officer (GO).

Annexure 'A'

Sr. No.	Rank	Type of House entitled to
1.	* SP/ASP (IPS) (1 <sup>st</sup> preference). * DSP/Ad.O/ A.C. (F&A), S.O.(Accounts) (2 <sup>nd</sup> preference). * Supdt Grade II, Inspector (3 <sup>rd</sup> preference )	Type – V (New) Type – 9 (Old)
2.	* DSP/Ad.O/ A.C. (F&A), S.O.(Accounts) (1 <sup>st</sup> preference) . * Supdt Grade II, Inspector(2 <sup>nd</sup> preference) * SIs/ Sr. Asstt./Senior Scale stenographer ASIs(3 <sup>rd</sup> preference)	Type – 10 (Old) Type – IV (New)
3.	* Supdt Grade II, Inspector(1 <sup>st</sup> preference) * SIs/ Sr. Asstt./Senior Scale stenographer ASIs(2 <sup>nd</sup> preference). * Jr.Asstt./Head Constable with five years of service. (3 <sup>rd</sup> Preference)	Type -11 (Old) Type – III (New)
4.	* Jr. Asstt /Head Constables (1 <sup>st</sup> preference) * Clerks/Steno/Constables with 20 years of service (2 <sup>nd</sup> preference)	Type-12 (Old) Type-II (New)
5.	* Clerks/Steno/Constables and Class – IV employees	Type – 13 (Old) Type – I (New)