

General Instructions / Guidelines for Online Filling of Application Form:

1. Apply online well in advance without waiting for last date of submission of online application form.
2. Please read the instructions and procedures carefully before you start filling the Online Application Form and check all the particulars filled up in application form to ensure the correctness of information.
3. The candidate should fill in all the details while filling the Online Application Form. After registration for online application, Registration number and Password will be generated and sent through email. Take print out of the screen displaying this Registration no. and password for future reference of your application status.
4. Final submission of the Application form will only be after payment of the fee through Recruitment Portal (If applicable).
5. Candidate shall be considered only against the category against which he/she applies. Any change of category after submission of application form shall not be permitted.
6. No request for change of any particular field on the application form shall be entertained by the Department.
7. No offline application form or copy of downloaded application form will be accepted by the Chandigarh Police Department.
8. Candidates who do not fulfill the required qualifications/eligibility conditions on cutoff date for recruitment (i.e. 15.6.2023), their application shall not be accepted by the online application system. All the Certificates relating to educational qualification/eligibility conditions, etc. will be determined with regard to cut off date for recruitment i.e. 15.06.2023, unless otherwise specified.
9. Form incomplete in any respect shall be summarily rejected
10. The decision of the Recruitment Board in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode and criteria for selection etc. will be final and binding on the candidates. No query or correspondence will be entertained in this regard.
11. If on verification at any stage starting from submission of application form till appointment, it is found that the candidate does not fulfill any of the eligibility conditions or it is found that the information furnished is false or incorrect, his/her candidature will be cancelled and he/she will also be liable to be criminally prosecuted. This is irrespective of whether or not the candidate benefitted by furnishing the false or incorrect information in his/her application. Even after appointment, at any later stage, if it is found that any information furnished by any candidate is incorrect, he/she shall be liable to be prosecuted legally.
12. The Department reserves the right to call upon any candidate personally along with printed copy of the application form/original certificates/photocopy of self-attested certificates/Photo/identity Proof i.e. identity Card/Driving License/Passport/Voter Card/Pan Card/Aadhaar Card etc. at any stage of the Recruitment.

13. Only eligible candidates will be called to participate in the selection process. The applicants may, therefore, go through all the terms and conditions carefully before applying for the post.
14. A hard copy of the admit card in prescribed format with recent passport size photograph affixed on it, along with physical copy of Id proof in original shall be required at each stage of recruitment process.
15. Chandigarh Police reserves the right to defer, cancel or postpone the selection process at any time without assigning any reasons.
16. Candidates are advised to keep visiting/checking the official website of Chandigarh Police i.e. <https://chandigarhpolice.gov.in> for any update on this recruitment process.

Note:-

- ❖ **For details of eligibility criteria, selection process and other such details, refer to the Standing Order No. 39/2022 for recruitment of ASI (Executive) available on the website of Chandigarh Police <https://chandigarhpolice.gov.in/asi-recruitment-2023.html>**
- ❖ **Candidates are advised to keep visiting/checking the official website of Chandigarh Police for any update on this recruitment process.**
- ❖ **For any clarification regarding the filling of online application form, the candidates may send their query at email id:- cpasirectt2023@gmail.com**
- ❖ **Number of posts/ category mentioned in the advertisement is tentative and may vary at the time of appointment.**
- ❖ **DGP, Chandigarh Police reserves the right to change any condition/criteria or cancel the recruitment process without assigning any reason.**
- ❖ **Non-receipt of any information through e-mail or SMS pertaining to the recruitment process due to any reason shall not be the responsibility of Chandigarh Police. All the information shared on Chandigarh Police website (<https://chandigarhpolice.gov.in>) shall be deemed to be official communication for all the purposes.**
- ❖ **Use of Mobile Phones and other electronic devices in examination is strictly prohibited.**